

# Spouse Health Plan Eligibility Verification Form



EMPLOYEE INFORMATION	
Employee's Last Name	First Name MI
SPOUSE INFORMATION	
Spouse's Last Name	First name
Spouse's Email Address:	<input type="checkbox"/> We are no longer married, please remove him/her from my policy as of _____
Spouse's Job Title:	<input type="checkbox"/> We are in the process of divorce
Spouse's Employer Name:	<input type="checkbox"/> My Spouse has access to another source of insurance, i.e. Medicare, Medicaid, etc.
<input type="checkbox"/> I certify the above information is true and give Jurgensen permission to contact my employer, if applicable, for any clarifications to the employer certification.	
Spouse Signature _____	Date _____
SPOUSE ELIGIBILITY	
If your spouse is employed and is eligible for insurance through his or her employer, they are not eligible for the Jurgensen Companies Medical Plan.	
EMPLOYEE CERTIFICATION	
By signing below, I attest that all information provided is accurate and I fully understand the spouse eligibility requirements. I understand that failure to notify the benefits department at Jurgensen of my spouse's employment change or falsifying employment status is fraud and could result in financial penalty, loss of coverage, and separation of employment. I further certify that if my spouse later becomes eligible for group health coverage through his/her employer, I am responsible for notifying the benefits department within 30 calendar days following the date of eligibility. It is also acknowledged that if I become divorced from the individual that I will notify the benefits department within 30 calendar days following the event date to remove the individual and any children that are no longer my legal dependents as a result of the divorce.	
<input type="checkbox"/> I certify all the above is true and that I am still married to the spouse listed above.	
Employee Signature _____	Date _____
EMPLOYER CERTIFICATION	
The Jurgensen Companies has a Spouse Eligibility Rule which excludes from eligibility for coverage under the Jurgensen Companies Medical Plan any spouse of a Jurgensen Companies employee who is employed and is eligible for health plan coverage by or through contributions provided by such spousal employer.	
Please complete the following applicable information on your employee:	
<input type="checkbox"/> We offer medical insurance and this employee is eligible. Date coverage began or will begin: _____	
<input type="checkbox"/> We offer medical insurance but this employee is not eligible to enroll because: _____	
<input type="checkbox"/> We do not offer medical insurance.	
Employer Name: _____	
Signature of Company Benefits Representative: _____	
Printed Name of Company Benefits Representative: _____	
Email Address of Company Benefits Representative: _____	
Phone Number: _____	Date: _____

**Employer: Please fax or email to: (513) 326-3525 or julie.renneker@jrjnet.com**